

## HOW TO APPLY

1. Go to URL: <https://sswcd.punjab.gov.in/>
2. Click on the advertisement displayed



3. To register click on—Online Application Form option

**Recruitment for various post on contractual basis under Mission Vatsalya in the Department of Social Security And Women & Child Development.**

Detailed Advertisement- [Click here](#)

Online Application form- [Click here](#) (link will be accessible on date: 29/03/2025)

Important Instructions: [Click Here](#)

For any General inquiry: Kindly email us at [missionvatsalya-pb@punjab.gov.in](mailto:missionvatsalya-pb@punjab.gov.in)

For Technical inquiry: Kindly email us at [oa3.nic-pb@supportgov.in](mailto:oa3.nic-pb@supportgov.in)

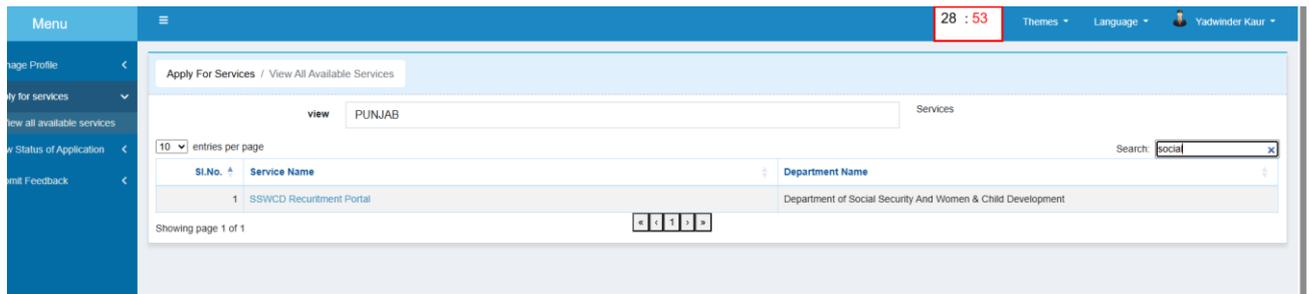
4. For Registration fill up the following details and then click on Register.

The registration form is titled 'REGISTRATION'. It contains the following fields: Full Name\* (Yadwinder Kaur), Email Id\* (yadht4@gmail.com), Mobile No. (9915466455), Password\* (with a strength indicator and a note: 'Note: Password should be at least 10 characters with at least one special character (e.g. \$!@/), one numeric, one small case and one upper case letter (e.g. ADrmj357)'), and a dropdown for 'Select State\*'. Below these is a CAPTCHA image showing '69LAG4' and an 'Enter Captcha' input field. A checkbox for 'I agree to abide by the Terms of Use outlined by ServicePlus' is checked. A green 'Submit' button is at the bottom.

5. After successfully Registration you will receive an OTP on your registered mobile number and email id.
6. You are successfully registered on recruitment portal.
7. Login with your register email id and password and You get One-Time Password (OTP) for logging into Recruitment Portal. This code will expire in 15 minutes.
8. You will be directed to the following page.

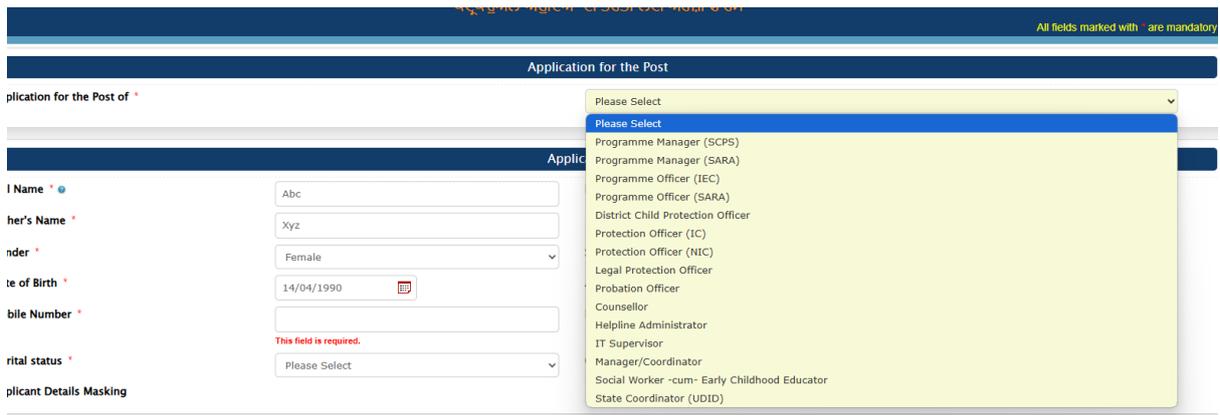
The screenshot shows the 'ServicePlus' portal interface. The header includes the 'ServicePlus' logo and the tagline 'Metadata-based Integrated eService Delivery Framework'. A navigation menu on the left lists options like 'Manage Profile', 'Apply for services', and 'View Status of Application'. The main content area is titled 'Apply For Services / View All Available Services' and shows a table of services for the state of Punjab. The table has columns for 'Sl.No.', 'Service Name', and 'Department Name'. The services listed include Punjab Sports Events Portal, Punjab Embossing Information System, eSainani, NRI Mini-2022, Slot Booking for Virasat e Khalsa, Dogra Certificate, NIC Punjab Feedback Form, Homoeopathic Council Renewal Registration, MGNREGA Fazilka Result Declaration-Check Result, and Issuance of Lineal Descendant Ex Serviceman Certificate For Job. A pagination bar at the bottom indicates 'Showing page 1 of 4'.

## 9. Select SSWCD Recruitment Portal.



The screenshot shows a web application interface for the SSWCD Recruitment Portal. At the top, there is a navigation menu and a user profile section with the name 'Yadwinder Kaur'. The main content area displays a table of services available for application. The table has columns for 'Sl.No.', 'Service Name', and 'Department Name'. One service is listed: 'SSWCD Recruitment Portal' under the 'Department of Social Security And Women & Child Development'. The interface also includes a search bar, a 'view' dropdown set to 'PUNJAB', and a 'Showing page 1 of 1' indicator.

## 10. Select the post to be applied for



The screenshot shows the 'Application for the Post' form. A dropdown menu is open, displaying a list of available posts. The posts include: Programme Manager (SCPS), Programme Manager (SARA), Programme Officer (IEC), Programme Officer (SARA), District Child Protection Officer, Protection Officer (IC), Protection Officer (NIC), Legal Protection Officer, Probation Officer, Counsellor, Helpline Administrator, IT Supervisor, Manager/Coordinator, Social Worker -cum- Early Childhood Educator, and State Coordinator (UDID). The form also includes fields for 'Full Name', 'Father's Name', 'Gender', 'Date of Birth', 'Mobile Number', and 'Marital status'.

## 11. Fill your details in the application form. Upload the photograph, signature and documents and click on the submit button.



The screenshot shows the 'Application Form For The Recruitment of Contractual Posts' for the Department of Social Security And Women & Child Development. The form is divided into several sections: 'Applicant Details' and 'Correspondence Address'. The 'Applicant Details' section includes fields for 'Full Name', 'Father's Name', 'Gender', 'Date of Birth', 'Mobile Number', 'Marital status', 'Photo', 'Signature', 'Age', 'E-Mail', and 'Category'. The 'Correspondence Address' section includes fields for 'Address Line 1', 'State', 'Address Line 2', 'District', and 'Post Office'. The form also features a 'Choose File' button for uploading documents and a 'No file chosen' message.

12. After successful submission of form, you have to deposit the fee (For General Rs 500/- and for SC/ST/OBC: 250/-)

13. For further references download your Application For by Clicking on Download.

14. Save your application ID for future reference